

San Francisco Legal Professionals Association



A Special Evening Educational Presentation

Tuesday, July 17, 2018



CRACKING THE CODE: Understanding The Court Rules Behind all the Legalese Presented by Scott Herndon, Esq. and Francie L. Skaggs

Tuesday, July 17, 2018

6:00 p.m. to 8:30 p.m.

San Francisco State Downtown Campus
835 Market Street, San Francisco, CA 94103

As Legal Professionals, we are often asked to find out the rules that govern our filings and service of documents. But wait – we didn't go to law school – so how do we follow the rules behind all that legalese? How do we...crack the code?

This presentation will help legal secretaries, paralegals and other professional staff become an asset to their firm by helping understand the California Court Rules and Local Court Rules, as well as the structure of the rules.

SCHEDULE

TIME

6:00 p.m. to 6:30 p.m.

6:30 p.m. to 7:30 p.m.

7:30 p.m. to 8:30 p.m.

Registration and Pizza

Presentation

Crack the Code!

\$30.00 for Members

\$35.00 for Non-Members¹

RSVP to: Francie Skaggs – francieskaggs@gmail.com - by: Friday, July 13, 2018.

One Hour of MCLE Credit & CCLS Continuous Education Certificates Available. This event is open to anyone in the legal industry. Feel free to share with your colleagues and friends.

¹ SFSU Students registered in the paralegal program will attend at no fee for the presentation.

The SFLPA is an accredited MCLE Provider through Legal Secretaries, Incorporated. For more information about the programs offered through the SFLPA, visit our website at: www.SFLPA.org.

OUR PRESENTERS



Scott Herndon is an associate in the San Francisco office Lewis Brisbois Bisgaard & Smith, LLP and a member of the Products Liability and Asbestos Litigation Practices. Prior to joining Lewis Brisbois where he focuses on toxic torts, business litigation, and employment law, Scott served as a faculty member at Stanford University, the University of California, Santa Barbara, and New York University, where he taught writing, philosophy, and cultural studies.

Mr. Herndon holds a Ph.D. in English, with an emphasis in philosophy, from New York University, as well as a Master's degree in analytic philosophy from the University of Colorado. In addition to more than ten years of university teaching experience, he has published academic books on the art of teaching and writing, as well as short fiction. This skill set as a scholar, teacher, and writer makes him unique as a trial lawyer. It allows him to research efficiently and communicate effectively, no matter how complex the material. Scott earned his Juris Doctor from the University of California, Hastings College of the Law. He clerked twice at the Contra Costa District Attorney's Office, and then at the U.S. Attorney's Office. Scott retains a sharp interest in criminal law and other areas of litigation as they impact our personal lives, including the law of privacy and technology, catastrophic personal injury, and the protection of entrepreneurs in the early lifecycles of their businesses.

Francie Skaggs currently serves as the Education Chair for San Francisco Legal Professionals Association, and in the past has served as the Secretary, Treasurer, and Historian. She was honored with the President's Award for the 2017-2018 year. Francie has worked in the legal field for 20 years, currently working at the San Francisco based law firm, Coblenz Patch Duffy & Bass LLP and enjoys helping education in the legal community.

Francie majored in English at Cal State East Bay, minored in Political Science and returned there years later to earn her paralegal certificate. She enjoys her chosen career as a legal assistant because it is always evolving, which is why she became interested in the San Francisco Legal Professionals Association. The SFLPA provides a means to stay current in legal procedures and gives her the opportunity to network among other young professionals.



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