



Nominee for Office of President

FRANCIE SKAGGS



"As President, I plan to use my experience from my prior SFLPA roles to provide leadership to the Boards of Directors, as well as the members. I will conduct effective meetings in order to keep the Board focused with the understanding that we are all working together as one. Each one of us brings a special strength. We will work together to make SFLPA beneficial to its members, ensuring that SFLPA will keep its good name in the legal community.

I will encourage everyone to listen to and respect each other's ideas. All Board members can take pride and ownership of their contributions. I want all members to develop and grow, while we build an organization rich in synergy.

-- Francie Skaggs

Francie Skaggs has served as every officer position on SFLPA and is now ready and prepared to take on the role as President. She has been the Secretary, Treasurer, Vice President, Historian, as well as the Ways and Means, Education and Membership Chairs. Francie has already grown our membership as Vice President, and is committed to continuing this trend. As Education Chair, she has consistently planned interesting brown bags and events for all members that cover a wide breadth of topics. For two years in a row, she organized a three-day Legal Professionals Workshop at San Francisco State University, which allowed all levels of legal secretaries and paralegals to earn a certificate showing that they completed the class. San Francisco State Paralegals who were currently enrolled in the school's paralegal program were able to attend the course free of charge.

She has also leveraged her wide network to the benefit of SFLPA, and would like to continue to grow with other Bay Area Associations, including BASF and SFPA. She has presented with a panel of attorneys and a paralegal for SFLPA and the BASF Paralegal Section.

Francie has many ideas to help make SFLPA successful and to contribute to the personal growth and success of our members and looks forward to this journey ahead!



Nominee for Vice President

JENNY HA



I'd like to have a monthly email circulated to members that summarizes what is going on with the SFLPA so they can plan for and attend events, and allow any general member to make announcements at meetings. I'd also lead by example by trying to create a more inclusive environment with the words I use, and by reaching out to people individually to check in so they don't feel like they're being treated as just one of many members.

-- Jenny Ha

Jenny joined the SFLPA in fall 2019 after attending a brown bag meeting earlier in the summer, and much to her surprise, was appointed as a member of the Programs Committee in November. Despite being thrown into this role and being new to the SFLPA, she quickly stepped up and helped plan and execute the holiday party in December 2019, and the first general membership meeting in January 2020.

Jenny's legal career began as an administrative assistant with Baker McKenzie in 2015. Her work ethic, team spirit, and professionalism paved the way to her advancement to her current role as a Paralegal with Baker's Corporate and Securities practice group, as of 2018. She graduated from UC Berkeley with a Bachelor of Arts in Psychology, and served as Social Chair for two different student clubs.

Jenny believes her history of demonstrated service and leadership make her a strong candidate for Vice President. She plans to grow membership by increasing marketing and communication efforts online, and by hosting casual drop-in study sessions where current and prospective members can feel connected to SFLPA by either working on something professional, or mingling with others.



Nominee for Office of Governor **CHRIS FLORES**



"In serving as Governor, I do so with the commitment of being your voice to LSI. My vote is cast according to the desires of the members of the Association, even if I personally disagree with that desire. I have tried at all times to educate the members of the Association regarding the issues being considered so that I am clear on what the membership views as being best for SFLPA. I have never once voted contrary to the will of the Board and/or the members. I also consider myself to be the liaison between SFLPA's members and LSI, and have attempted to encourage our members to participate in LSI events."

-- Chris Flores

Chris says that she has been a proud member of LSI since 1977. She first joined an East Bay Chapter, which is unfortunately not active today. She served in many capacities, including as President. She then joined SFLPA in June, 1990, since she was working in San Francisco and wanted to be active in the community she worked. She has proudly served in many capacities, most notably as Vice President/Membership Chair, President and more recently as Governor. Over the years she has been mentored by some of the finest legal professionals on the planet. Now, it her my turn to mentor the newer members of SFLPA as they assume leadership roles in our beloved organization. She hseen many changes both in the role of non-lawyer legal professionals, and in the work of LSI and SFLPA.

Chris proudly accept the nomination of Governor for the two-year term of 2020 through 2022. In serving as Governor, she will be the voice of the members. There are many challenges facing the organizations, and now more than ever an experienced Governor is an asset to SFLPA. The most imminent change facing LSI is the possibility of the change of its name. We were once known as San Francisco Legal Secretaries Association. In an effort to have more diversity in our ranks, we changed our name to San Francisco Legal Professionals Association. LSI (Legal Secretaries Incorporated) is now considering a name change that will make it obvious to the world that our membership ranks are not composed only of legal secretaries, but of many other legal support professionals as well.

In serving as Governor, I do so with the commitment that I will plan my personal schedule around the schedule of conferences, including allocating appropriate amounts of time off from work to be able to attend. While at conference, I serve as Governor before anything else, including socializing with my colleagues or attending continuing education events. For those of you who are not aware, there are many informal meetings of the Governors before the business meeting on Saturday, as well as the Governors luncheon on Saturday, where we work tirelessly behind the scenes. Arriving on time to all events is a MUST!

Lastly, I am always mindful that I am representing SFLPA whether I am in the general assembly voting, participating in an informal gathering of governors to exchange ideas or attending the Governors' luncheon. Even if I am walking down the hallway between events, I am every mindful that I am the representative of SFLPA.

To those who have supported me not only as Governor, but in all of my service to SFLPA, I say a sincere Thank You! I hope that I can count on everyone's vote when it is time to vote for Governor – the voice of SFLPA!



Nominee for Office of Secretary KRISTEN CRAIG REED



"...a successful SFLPA Secretary should be organized, attentive, and consistent. These are all the traits I would use to describe myself and I believe I have exhibited these traits as Secretary. I have produced the minutes as soon as I am able, and always before the next corresponding meeting so that they may be reviewed, corrections made (when necessary) and approved by the Board and/or membership. I respond to emails from the membership and the Board in a timely fashion, always demonstrating respect and professionalism"

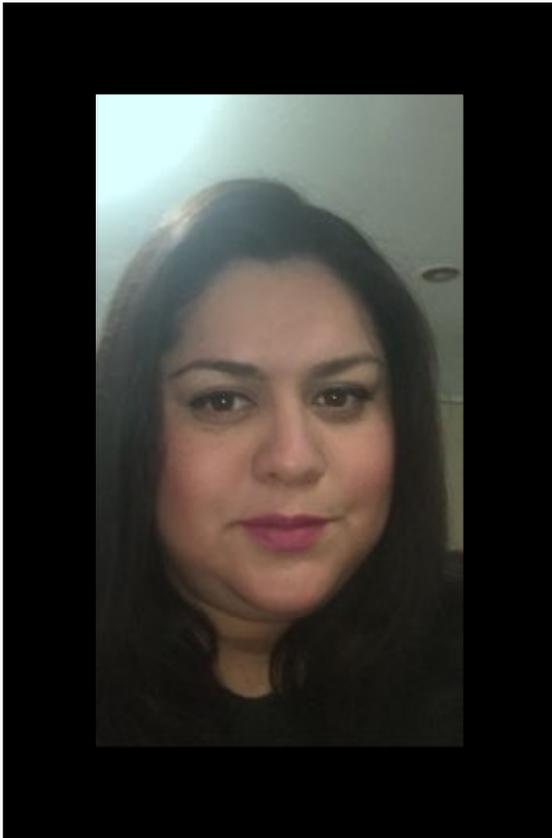
-- Kristen Craig Reed

Kristen Craig-Reed is the current SFLPA Secretary and she is running for reelection. She has been a member of the SFLPA for a full 10 years, always actively participating in and helping to run the various events put on by the organization. She helped orchestrate many membership/fundraising events such as happy hours, BINGO nights and Silent Auctions. Kristen served as SFLPA Delegate for the Annual Conference in 2014 and was on the Nominations Committee in both 2014 and 2019. Additionally, Kristen was a member of Francie Skaggs' Education Committee for the Three-Day Legal Education Seminar in both 2018 and 2019. She contributed not only her time and support, but also her positive energy. Prior to being hired as an Account Executive at Barkley Court Reporters, Kristen worked as a Receptionist/Legal Secretary in a small San Francisco law firm. Had she known about the SFLPA during her three years working at the law firm, she would have joined back then!



Nominee for Office of Treasurer

SALLY MENDEZ AREVALO



"Keeping track is very important because if you don't keep accurate records it could jeopardize reports and you won't know what money came in and went and what it was for. Also, keeping accurate records and consistency helps make sure my name and integrity are well intact. I don't want to make our association negligent because if I do, my name is at stake. "

-- Sally Mendez

Born and raised in San Francisco, Sally has worked in the legal industry for over 20 years. She has had many SFPLA Board positions, including President, Secretary, and current Treasurer. In addition to the Officer positions, she has been Editor of the award-winning newsletter, *The Hearsay*. During the 2018-2019 Fiscal Year, she was honored with the President's Award for her diligent work as Treasurer. While learning and converting the reports to QuickBooks, she still continued her role as Secretary and Website Editor. Sally went the extra mile when SFLPA needed her and kept all accounts in pristine order.

Her most recent challenge is accepting the position at Weinberg, Roger & Rosenfeld in Alameda after working at Altshuler Berzon LLP as a Senior Legal Secretary for 14 years. She always steps up to the challenge when she has been called to do so by the SFLPA!



Nominee for Delegate

AMY VAN NEST



"The best part of the Conference was meeting and talking to all the Legal Professionals from around the state and hearing how much enthusiasm they still have for their career choice they made so many years ago and still practice today. It was so apparent how everyone loved their field and just wanted to give back to the next generation of Legal Professionals."

-- Amy Van Nest

Amy Van Nest is a current and active member of the Legal Professionals Association. She attends Member Meetings, Board Meetings and Committee Meetings without fail. She volunteered and attended the Tour of San Francisco Conference and located & donated prizes to the event. Currently she is working on several different upcoming fundraiser events and social activities for the group.

She has been a Secretary at Ropers, Majeski, Kohn & Bentley for the last eight years, Murphy, Pearson, Bradley & Feeney for 10 years before that and Scranton for another 4 before that. Amy has been working in the Legal industry for over 25 years.

Amy dedicates her time to volunteering at the San Francisco SPCA wherein she is a dog walker. Another cause she advocates for is the American Foundation for Suicide Prevention where she has been a Team Captain for the last 3 years. She is also active in Catholic Social Services where she volunteers time to the Teenage Mother Program and the Mental Health Program. She is also a Licensed Foster Parent.